



42 N. Water St.  
Port Hadlock, WA 98339  
[nswb.edu](http://nswb.edu)

**Job Description: Lead Marine Systems Instructor**

**Hours: Full Time, 40 hours/week**

**Reports to: Reports to Marine Systems Program Director**

**Compensation: \$65,000-\$70,000 annually depending on qualifications and experience**

Come help build future marine systems technicians! The Northwest School of Wooden Boatbuilding (NWSWB) is a 43-year-old vocational training school in Washington State seeking a Lead Instructor for its 9-month Marine Systems program. You'll build on an innovative hands-on training program in a new state-of-the-art 4,800 sq ft building with state-of-the-art equipment. The school provides a path to living-wage work for young people and career changers who are facing escalating costs of higher education and meets a critical need for skilled craftspeople and technicians in the marine trades. You'll work with highly motivated students from a wide variety of backgrounds.

You are a great fit for this role if you love:

- Teaching hands-on curriculum to highly motivated post-secondary students.
- Working near the water in a thriving maritime community.
- Being an integral member of a small, dedicated team of boatbuilding and systems professionals.

**Role of the Marine Systems Lead Instructor**

- Oversees teaching and management of the accredited fulltime nine-month Marine Systems Diploma program.
- Fulfills the school's core mission by providing a high-quality educational experience using methods such as lectures, demonstrations, student feedback, homework assignments, and hands-on projects.
- Models using industry standards in safety, and practicing craftsmanship, communication, and project management.
- Serves as a collaborative member of the school's leadership team to ensure quality programs and effective student learning.

### **Key Responsibilities**

- Deliver daily instruction and provide program management to marine systems students including lectures, demonstrations, and hands-on projects that enhance and reinforce student learning.
- Offer practical, real-world experiences in the classroom that students can directly apply to their learning, using tools and materials typical of their future field.
- Provide individual feedback and evaluation for skills competencies.
- Coordinate real world field trips and observations to the boat yard and marinas and marine businesses.
- Oversee budgeting, purchasing, and maintaining inventory of systems equipment and supplies.
- Collaborate with Education Director on program evaluation and continuous improvement.
- Collaborate with Boatbuilding Lead Instructor on program integration and commission projects.
- Collaborate with Administration to enhance student experiences in and out of the classroom.
- Adhere to accreditation and other regulatory and compliance standards.
- Maintain a safe, clean, and healthy learning environment.
- Provide tours and presentations to the community as needed.
- Prepare for and attend Program Advisory Committee meetings with industry members.
- Attend staff meetings, instructor meetings, and student events.

### **Minimum Qualifications**

- Demonstrated experience teaching technical subjects, in or out of a classroom.
- Ability to teach to applicable industry standards. Two up to date ABYC certifications.
- Minimum of five years working in the field as a marine technician.
- Ability to use computer technology for communication and presentations.

### **Preferred Qualifications**

- Demonstrated experience teaching a graded curriculum in a group situation.
- Demonstrated classroom management skills.
- Demonstrated experience managing others.
- Demonstrated experience and aptitude in working as part of a team.
- Demonstrated experience budgeting, purchasing, and maintaining inventory of systems equipment and supplies.
- ABYC Certifications for Diesel, Systems, Electrical and Corrosion.
- Maintains a network of maritime industry contacts.

### **Desired Qualities**

- Strong desire to shepherd the next generation of marine technicians into the workforce.
- Demonstrated ability to give and receive feedback.
- Value and uphold industry and safety standards.
- Demonstrated ability to set priorities, manage multiple tasks/deadlines, and adapt to changes.
- Strong organizational and problem-solving skills
- Curiosity, self-awareness, a bias to meet students where they are.

### **About working with NWSWB**

Our role in developing the Marine Trades workforce is maturing at a critical time for the industry. We teach not only the skills required but also strive to instill the hallmarks of craftsmanship to give our graduates immediate desirability in the market. We all share values that align with the mission of the school:

- Dedication to craftsmanship and hands-on learning
- Acting with authenticity and integrity
- Focus on continuous learning and improvement
- Experience recognizing vulnerability in oneself and others, so that there is compassion for oneself and others when under stress and when things don't go as planned.
- Promotion of diversity and a commitment to lifting the power and promise of all marginalized groups

### **Compensation and Benefits**

The position is full-time, 40 hours/week and will initially report to the Executive Director. The annual salary is \$65,000-\$70,000 depending on qualifications and experience level.

We provide the following supports to help you manage your mental, emotional, and physical health:

- Paid sick days
- Paid vacation
- Paid holidays
- Health insurance available from your first day of employment
- Simple IRA 403b retirement program with 3% match

### **Start Date and Location**

This is a full-time position working on site at the school's 8-acre waterfront campus on Port Townsend Bay. The address is 42 N. Water St., Port Hadlock, WA 98339.

### **To Apply**

For additional questions about the position contact Ace Spragg, Education Director at [ace.spragg@nswwb.edu](mailto:ace.spragg@nswwb.edu).

To apply, please send your resume and cover letter in a single PDF to [ace.spragg@NWSWB.edu](mailto:ace.spragg@NWSWB.edu).